



2801 W Loop 306, Suite A
San Angelo, TX 76904
Business: 325-223-5704
Toll Free: 877-944-9666

NEWS RELEASE – MEETING AGENDA

TO: Concho Valley Regional Advisory Committee on Aging

FROM: Toni P. Roberts, Aging Services Director, Area Agency on Aging of the Concho Valley

DATE: January 9, 2018

SUBJECT: Meeting Agenda

The regular meeting of the Concho Valley Regional Advisory Committee on Aging will be held Wednesday, January 24, 2018 beginning at 10:00 a.m. at the Concho Valley Regional Training Center, 2801 W. Loop 306, Suite A, San Angelo, TX

AGENDA

1. Presentation of Appreciation Certificate for outgoing RACOA Chair - Maggie Farrington
2. Introduction of new RACOA Chair, Dolores Schwertner, and Vice-Chair, Linda Alastuey
3. Determination of a quorum and call to order Dolores Schwertner, Chair
4. Invocation & Pledge of Allegiance
5. Welcome guests
6. Review/Approval of minutes from November 29, 2017 meeting
7. Texas Silver Haired Legislature Report (TSHL) report
8. Aging Director's Report: Toni P. Roberts - FY 18 Planning Budget Update; FY 17 Closeout update; FY 18 Maintenance of Records and Governance review; 211 call volume & database Inclusion/Exclusion criteria
9. Handouts: FY 18 HHS Service Definitions; review TAC requirement for RACOA; PMP; Acronym list; RACOA's purpose - CVCOG AAA website; RACOA membership list; FY 17 RACOA Attendance
10. Introduction of AAA staff - overview of staff responsibilities/program oversight
11. FY 18 Planning Budget - explanation of process, Estimated Planning figures vs NFA's; handout of approved estimated funds for client services
12. Update Forms for FY 18: In-Kind form, Conflict of Interest/Confidentiality form, RACOA membership form
13. Subcommittee updates: Operating Guidelines - Senior Sourcebook
14. Other Business/Announcements
15. Next Meeting: **Wednesday, March 28, 2018** - Concho Valley Regional Training Center

MINUTES OF MEETING
REGIONAL ADVISORY COMMITTEE ON AGING
November 29, 2017

The Regional Advisory Committee on Aging (RACOA) met on Wednesday, November 29, 2017 beginning at 10:00 a.m. at the Concho Valley Area Agency on Aging meeting room, 2801 W. Loop 306, Suite A, San Angelo, Texas.

Members present were:

Linda Alastuey
Shandy Childs
Mary Cortinas
Maggie Farrington
Louise Jacobsen
Sherry Hubbard
Erin Kelly
Wayne Merrill
Deborah Palmer
Mary Roden
Dolores Schwertner

Staff present were:

Toni P. Roberts
Sumer Bloyed

Guests included:

Carolyn Sorrell

BUSINESS

CALL TO ORDER

Chairman, Maggie Farrington, announced the presence of a quorum and called the regular meeting of the Regional Advisory Committee on Aging (RACOA) to order at 10:11 a.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mary Roden gave the invocation and Chairman Farrington led the Pledge of Allegiance.

WELCOME GUESTS

Carolyn Sorrell, Concho County, was introduced and welcomed.

APPROVAL OF MINUTES

The minutes of the July 26, 2017 RACOA meeting were reviewed and approved.

TEXAS SILVER HAired LEGISLATURE (TSHL) REPORT

Member Wayne Merrill had been ill and will provide additional reports at an upcoming meeting. Member Sherry Hubbard continued to encourage RACOA members to offer input for resolutions. There was brief discussion regarding if a camera is allowed in a resident's room in a nursing home, if supplied by the family. The Aging Director explained that the Managing Local Ombudsman could provide more information on this topic and that Amanda Sedeno, MLO, will be asked to follow up with Mrs. Hubbard. Member Hubbard also discussed the TSHL Directory; AAA CV and Baptist Retirement Community sponsored ads in this year's directory.

NOMINATIONS FOR RACOA CHAIR AND VICE-CHAIR

Member Sherry Hubbard nominated member Linda Alastuey, Concho County, to serve as upcoming Vice- Chair; current RACOA Chair, Maggie Farrington, nominated current RACOA Vice-Chair, Dolores Schwertner, who represents Tom Green County, to serve as upcoming Chair.

VOTE FOR RACOA CHAIR AND VICE-CHAIR

Member Deborah Palmer made a motion to approve Dolores Schwertner as the Chair; member Mary Roden seconded. All members were in approval. Member Wayne Merrill made a motion to approve Linda Alastuey as Vice-Chair; member Sherry Hubbard, seconded. All members were in approval.

AREA AGENCY ON AGING (AAA) DIRECTOR'S REPORT

Director Roberts provided a brief update on members who were not present. There are at least three members who may not continue to serve on the RACOA committee due to personal illness or other family obligations. These members have stated that they will provide an official notification in January 2018. Member Margie Hernandez did resign due to relocating to Dallas.

The Aging Director acknowledged that the RACOA meeting for September 2017 had been canceled due to conflict in scheduling with other work demands. Director Roberts updated members that, as of August 25th she had been asked to assist the 211 program, at the beginning of the Hurricane Harvey disaster response. Beginning September 1st, Director Roberts will be responsible for overseeing the daily duties of the 211 Texas program, including management of the three full-time staff, temp staff, and volunteers for the program.

On October 15th, there was a staff change in the Benefits Counseling program and the one certified Benefits Counselor was no longer working with the AAACV. Since Medicare Open Enrollment runs October 15th - December 7th, the AAACV had to quickly get a staff trained and certified to assist with the 180 appointments that had been scheduled for Open Enrollment assistance. AAA Supervisor, Yolanda Torres, began serving as the immediate Supervisor for the Benefits Counseling program as of October 1st and will serve as the Certified Benefits Counselor for Open Enrollment 2017. Director Roberts provided a brief update on the changes to the Benefits Counseling program, from the HHS Aging Section, regarding HICAP/SHIP funding and reporting.

RACOA members asked questions regarding the 211 program. There was brief discussion on the 211 network, call routing, database inclusion/exclusion criteria. Director Roberts will provide a report on call volume and needs at the January meeting, for calls that are handled by the Concho Valley staff. Members agreed that they would like to have a 211 update, as a standing item, on future agendas. Questions regarding the Senior Sourcebook were addressed and Director Roberts explained that the 211 program had been notified in FY 16 - 17 that they could no longer allocate time to complete this particular publication. The Aging Director has been debating the future of this publication. Members Shandy Childs and Erin Kelly stated that they would be willing to assist with this project so that the publication can continue. A meeting will be set up to further discuss updating categories and establishing inclusion criteria for future Senior Sourcebook publications.

The Aging Director provided an overview of the Caregiver program and asked members to help promote and make the public aware of the services offered through the Caregiver program. The goal for FY 18 is for the AAACV to assist at least 50 individuals who meet the Caregiver client criteria. The AAACV also asked for assistance in promoting the Stress Busting, EBI class, since this is a program that has struggled in attaining and retaining the minimum required number of participants for the 9 week course.

DISCUSSION REGARDING SUBCOMMITTEES

FY 18 RACOA meeting dates handed out.

Operating Guidelines Subcommittee will be tabled until after January 2018.

In January, the Aging Director will meet with RACOA members - Erin Kelly and Shandy Childs - to discuss the 2018 Senior Sourcebook publication process.

OTHER BUSINESS / ANNOUNCEMENTS

Chair Maggie, asked for member input in regard to how the RACOA meetings have been helpful to each member, seeking input on any suggestions for future agenda items/discussions. Overall members are satisfied with agenda items and topics covered at the RACOA meetings.

ADJOURNMENT

The meeting was adjourned at 11:45 a.m. Duly adopted at a meeting of the Regional Advisory Committee on Aging this 29th day of November 2017. The next RACOA meeting is scheduled for Wednesday, January 24, 2018.

**After the adjournment of the RACOA meeting, light refreshments were provided.

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